

## Willamette Valley Pony Club Mounted Meeting Checkout List

Date: \_\_\_\_\_

The adult in charge for the day will be responsible for making sure that all items below have been completed before Pony Club members are excused for the day. This will help ensure that we leave the facility that we are using in the best condition possible after our use.

Item	Completed	Name of the Adult in Charge for the Day
Manure is picked up by trailers		
Manure is picked up in the arena(s)		
Manure is picked up in the aisle ways		
Personal belongings are picked up		
Garbage is picked up in all areas		
New garbage liners are put in and the garbage is removed, if applicable		
Tack up areas are cleaned of all debris		
All snack items are properly stored and cleaned up		
All club fees are paid for the ride		